



Date Received _____ Staff Initials _____

Santa Monica State Beach

APPLICATION FOR GROUP BEACH ACTIVITY PERMIT

A Group Beach Activity Permit is required for groups including more than 20 people who will be entering the ocean. (Municipal Code 4.55.210)

- Occasional Use: Groups visiting the beach no more than once per week (Monday – Sunday). Tower reservations are issued on a first-come, first-served basis. See Permit Descriptions and Requirements section.
- Multi-day Visitors: Groups visiting the beach no more than twice per week (Monday – Friday). Tower reservations are limited, and issued according to the process described in the Permit Descriptions and Requirements section.
- Beach Based Groups: Groups operating at the beach more than twice per week (Monday – Friday). Permits are issued through a competitive Request for Proposals (RFP) process. Proposals are not being accepted at this time. Email Beach.Permits@santamonica.gov for information on receiving RFP notifications.

ORGANIZATION: _____ PROGRAM: _____

SANTA MONICA BUSINESS LICENSE #, IF APPLICABLE _____

CONTACT NAME: _____ Gender: _____ Birth Date: _____

ADDRESS: _____ CITY: _____ ZIP: _____

PHONE: _____ EMAIL: _____

ON SITE CONTACT: _____ CELL PHONE: _____

Group Type (Circle One)	Public School	Private School	Private Day Camp	Non-Profit Organization	Municipality	Other
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RESERVATION REQUEST

INDICATE TYPE OF PERMIT REQUESTED, AND THE REQUESTED TOWER AREA IN ORDER OF PREFERENCE:

____ Occasional Use 1st CHOICE _____, 2nd CHOICE _____, 3rd CHOICE _________ Multi-day Visitor 1st CHOICE _____, 2nd CHOICE _____, 3rd CHOICE _____

DATE(S) REQUESTED: _____

DAYS OF WEEK: _____

ARRIVAL: _____ AM/PM DEPARTURE: _____ AM/PM

NUMBER OF YOUTH: _____ AGE RANGE: _____ NUMBER OF ADULTS: _____

PLANNED ACTIVITY: _____

NOTE: PROOF OF INSURANCE AS STATED IN EXHIBIT A is REQUIRED FOR Multi-day Visitor Permittees

I have read, acknowledge and agree to abide by permit descriptions, requirements, rules and guidelines.

Print Name

Signature

Date

Submit Completed and Signed Application and, Defense, Indemnity, and Hold Harmless Agreement to:

Dept. of Community & Cultural Services / Community Recreation Division

415 Pacific Coast Highway, Santa Monica, CA 90401

Email: Beach.Permits@santamonica.gov Phone: (310) 458-4904



City of Santa Monica
DEFENSE, INDEMNITY, AND HOLD HARMLESS AGREEMENT
(Group Beach Activity)

(NAME)

whose address is _____

_____, California, hereinafter
"Indemnitor," in consideration of receiving a Group Beach/Water Activity Permit for (specify name, date, and
location):

agrees to the following terms and conditions:

Indemnitor shall indemnify, protect, hold harmless and defend the City of Santa Monica, its City Council, boards and commissions of the City of Santa Monica, and any of its officers, employees, agents, and volunteers (collectively "the City Indemnitees") from and against any and all demands, claims, actions, lawsuits, damages, judgments, liabilities, cost and expenses, including reasonable attorney's fees and other reasonable professional fees (collectively the "Claims") for death or injury to any person, or damage or destruction of property to the extent arising from and related to one or more of the following: (i) the operation or activities of the Indemnitor, or any of its officers, agents, volunteers or employees (collectively the "Indemnitor") related to the Group Beach Activity Permit; (ii) any breach or default in the performance of any obligation on the part of the Indemnitor under the terms of the Group Beach Activity Permit; (iii) any negligent or wrongful act or omission of Indemnitor; and (iv) the furnishing or supplying of services, materials, equipment or supplies by Indemnitor's contractors or vendors. However, the Indemnitor shall have no obligation to indemnify, protect, defend or hold harmless any City Indemnatee to the extent such Claim arises from the sole active negligence or willful misconduct of any City Indemnatee.

IN WITNESS WHEREOF, this Agreement is executed on the _____ day of
_____, 20____.

INDEMNITOR:

by _____

GROUP BEACH ACTIVITY PERMIT: DESCRIPTIONS AND REQUIREMENTS

Group Beach Activity Permits are issued in the following priority order:

1. City of Santa Monica staff operated or contracted programs
2. Other groups/organizations

A. Group Beach Activity Permits - Occasional Use

- Permits are issued according to the following schedule on a first-come, first-served basis
 - Summer: Beginning January 15th for permits with tower reservations June – August
 - School Year: Beginning April 15th for permits with tower reservations September – May
- Tower reservations are limited to one day each week (Mon. – Sun.) per group/organization address
- Available Locations
 - Year-round: Lifeguard Tower Areas excluding 6, 8, 18, 26, 24 and 28
 - Reservations at other tower locations may be available upon City approval
- There is no charge for an Occasional Use Permit or tower reservations.
- Allow a minimum of 7 days for processing

B. Group Beach Activity Permits – Ongoing Use Permit: Multi-day Visitor

- Permit Periods:
 - Summer: June – August
 - Priority application period: January 15th – April 15th
 - Permits issued by May 1st
 - School Year: September – May
 - Priority application period: April 15th – July 15th
 - Permits issued by August 1st
- # of Available Reservations per Week (Monday – Friday):
 - A maximum of 2 tower reservations per week per group/organization address
 - A maximum of 6 total tower reservations per week for all groups/organizations combined
- There is no charge for a Multi-day Visitor Permit or tower reservations
- Permit Allocation Process
 - Complete applications will be entered into a lottery and processed in the order drawn
 - Reservation requests for unavailable dates will be offered alternative dates, if available
 - Applications received after the priority application period will be processed on a first-come, first-served basis after applications received during the priority application period have been processed
 - Allow a minimum of 7 days for processing

C. Available Locations

- Towers 2, 12, 13 and 22 receive priority over other permits if applications are received within the priority application period.
- Reservations at other tower locations may be available upon City approval.

D. Santa Monica Business License required, if applicable

E. Signed Defense, Indemnity, and Hold Harmless Agreement required

F. Proof of insurance naming the City as additionally insured required (See Exhibit A)

GROUP BEACH ACTIVITY PERMIT: RULES/GUIDELINES

- Applicants may receive only one type of Group Beach Activity Permit tower reservation per week.
- Maximum number of youth allowed in the water at one time is 25.
- Maximum youth/adult ratio in the water is 5 to 1.
- Maximum youth/adult ratio on the sand is 10 to 1.
- Groups are assigned to beach areas based on the availability of proper supervision by Los Angeles County Lifeguards and so as not to conflict with other activities permitted in the area.
- Permittee is to maintain area clean of trash and shall place group-generated trash in trash receptacles before leaving the area.
- Alcohol is not permitted on the beach or in beach parking lots.
- Glass containers are not permitted on the beach.
- Smoking, fire, fireworks or cooking are not allowed on the beach.
- Dogs are not permitted on the beach or beach parking lot.
- Tents or temporary enclosures are not permitted. Canopies must be no larger than 400 sq. ft.
- Portable boom boxes with built-in speakers only (no additional speakers) are permitted in the assigned site. Please direct speakers towards the ocean and be courteous to neighbors.
- Bull horns are allowed for emergencies only.
- Lifeguards are authorized to relocate permitted group due to hazardous beach or surf conditions.
- Each permitted group must have a first aid kit available on-site.
- Each permitted group must have an on-site contact with a cell phone programmed with the lifeguard emergency dispatch phone number. 310-394-3261
- The Permittee shall provide the on-site contact's cell phone number to the City and shall notify the City of any changes in this number.
- All groups must pay applicable parking rate upon entry. There are no drop off and pick up areas in any beach parking lot.

OTHER BEACH PERMITS OR RESERVATIONS

- A Surf Instruction Permit is required for conducting surf instruction for compensation, regardless of group size or participant age. (Municipal Code 4.55.230) For more information visit www.smgov.net/beach
- A Sand Instructor Permit is required for camps and programs operating at the beach more than twice a week for compensation, regardless of group size or participant age. (Municipal Code 4.55.210) For more information visit www.smgov.net/beach
- A Community Event Permit is required for groups of more than 150 participants, regardless of type of activity or age of participants. (Municipal Code 4.68.040) For more information, visit <https://www.santamonica.gov/process-explainers/how-to-obtain-a-community-event-permit>

EXHIBIT A

REQUIRED FOR: GROUP BEACH ACTIVITY PERMIT – ONGOING USE: MULTI-DAY VISITOR

INSURANCE REQUIREMENTS FOR LEGAL ENTITIES

Prior to permit issuance, the Permittee shall procure and maintain for the duration of this permit, the following insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Permittee's use of the City's facilities or the activities of the Permittee, his/her guests, agents, representatives, employees and subcontractors.

Minimum Scope/Limits of Insurance

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, with limits of no less than \$1,000,000 per occurrence.

If the Permittee maintains higher limits than the minimum shown above, the City of Santa Monica requires and shall be entitled to coverage for the higher limits maintained by the Permittee.

Other Insurance Provisions

1. The policy will contain, or be endorsed to contain, the following provisions:
 - a. **Additional Insured Status:** The City of Santa Monica, its officers, officials, employees, and volunteers are to be covered as additional insureds with respect to liability arising out of the Permittee's use of the City's facilities or activities of the Permittee.
 - b. **Primary Coverage:** The Permittee's insurance coverage shall be primary as respects the City of Santa Monica, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City of Santa Monica, its officers, officials, employees, or volunteers shall be excess of the Permittee's insurance and shall not contribute with it.
 - c. **Waiver of Subrogation:** Permittee hereby grants to the City of Santa Monica a waiver of any right of subrogation which any insurer of said Permittee may acquire against the City of Santa Monica by virtue of payment of any loss. Permittee agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City of Santa Monica has received the a waiver of subrogation endorsement from the insurer.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by the City's Risk Manager.

Verification of Coverage

Permittee shall furnish the City of Santa Monica with original certificates and amendatory endorsements effecting coverage required by this section. All certificates and endorsement are to be received and approved by the City of Santa Monica before the permit will be issued.