



City of
**Santa
Monica**

Arts Transportation Grant 2023-24 Guidelines

To enhance the quality of life of Santa Monica's residents, Santa Monica Cultural Affairs created the **Arts Transportation Grant** program to provide broad access to a diversity of arts and culture activities throughout L.A. County. Santa Monica-based schools and nonprofits that wish to take visitors to cultural destinations located within L.A. County may apply for reimbursement of transportation costs. Funding comes from the Metropolitan Transit Authority's Proposition A Local Return funds.

Eligibility

Funding is available for excursions taking place between **October 2, 2023** and **June 14, 2024**. Grants are available under this program to reimburse the transportation cost of bringing Santa Monica students and/or residents to cultural destinations such as performing arts venues and museums. Any Santa Monica school or nonprofit organization is eligible to apply. All destinations must be accessible to people with disabilities.

Transportation costs within L.A. County are the only reimbursable expense under this program. Funds cannot be used for admissions, lunches, etc. Grantees may use a private bus, Santa Monica-Malibu Unified School District buses, Santa Monica Big Blue Bus, or other forms of public transportation.

Application Deadline and Process

Applications are available from the Cultural Affairs website beginning September 2023 and must be completed and submitted through the online form to be considered for an award. Applications are accepted on a first-come-first-served basis until all funding has been awarded. Available funds decrease substantially between October and November, so apply early to ensure success. Note that large requests *may* have to be capped at \$2,000 due to limited resources. Applications are reviewed by City staff and are approved or declined according to published criteria. Applicants will be notified within three weeks of submitting a grant proposal regarding the status of their application.

Public Notice of Trip Availability

The Metropolitan Transit Authority requires that program services be made available to all members of the public in an age-appropriate manner. If a third grade class is traveling to a museum, for example, the trip must be available to any third grader in Santa Monica. The city posts a list of scheduled trips on its website so that parents from another school may reserve a place for a child to participate in the funded activity if they wish.

Invoicing

In order to receive a trip reimbursement, a brief trip report, along with an invoice and cost sheet, must be submitted by June 21, 2024.

For more information contact Allison Ostrovsky, Cultural Affairs Supervisor, at allison.ostrovsky@santamonica.gov.

The grant application and final report details are available here: <https://www.santamonica.gov/arts/grants-for-organizations>.