



SANTA MONICA FIRE DEPARTMENT

FIRE PREVENTION DIVISION

333 Olympic Drive, 2nd Floor
Santa Monica, CA 90401
P: (310) 458-8915 | F:(310) 395-3395
E: sm.fireprevention@santamonica.gov

ANNUAL PERMIT

APPLICATION

Chapter 1, Section 105.6 of the CA Fire Code authorizes an annual permit for every building or structure, facility, or portion thereof that conducts activities, which produce conditions hazardous to life or property. If renewing a permit, applications & payment shall be submitted 15 business days in advance of the expiration date to ensure sufficient time for processing. Many permits have moved to an invoice due upon completed inspection vs. May/Nov renewal. If you have questions about your permit status, please send an email & allow a minimum of 3-4 days for your application or question to be addressed. Fees are subject to change each fiscal year (July 1-June 30) santamonica.gov/departments/finance.

New Business

PERMITTING INFORMATION	BILLING INFORMATION, (IF DIFFERENT)
Business Name:	Company:
Contact Name:	Contact Name:
Address:	Address:
City, State Zip Code:	City, State Zip Code:
Telephone Number:	Telephone Number:
Email:	Email:

PERMIT FEES

Check each classification that describes the operation and/or hazard control at the business/facility named above.

OPERATING

Ambulatory Surgical Center	\$578.75
Approved Production Facility	\$338.67
Convalescent Hospital	\$638.76
Day Care 50 or More	\$289.84
Assisted Living & Social Rehab R4	\$338.67
Hospital	\$1,144.20
Place of Public Assembly	
<300 Occupants	\$370.68
≥ 300 Occupants	\$518.73
Public / private School <10k sq ft	\$458.71
Public / private School >10k sq ft	\$818.82
Residential Care Facility	\$638.35

HAZARD CONTROL

Aircraft Refueling	\$353.87
Aircraft Repair Facility	\$384.77
Approved Candles or Open Flame in Public	\$40.01
Assembly Combustible Dust Production, Fibers,	\$183.78
Materials High-piled Combustible Stock	\$218.64
Hot Work - Welding/Cutting	\$183.78
Industrial Oven	\$183.78
Propane Heater(s)	\$ 83.78
Spraying or Dipping	\$218.64
Flammable/Combustible Finishes	\$183.78
Repair Garage	\$187.07
Fire Code Permit Not Listed (explain on lines below a representative will contact you)	

Compliance Re-Inspection or Re-testing Fee

\$

Late Fee (contact office to verify)

\$

TOTAL FEES

\$

CONDITIONS OF PERMIT

The conditions, surroundings and arrangements for the operation(s) or activities subject to this permit shall be in accordance with all applicable regulations. The premises shall be subject to periodic inspection by the City of Santa Monica to ensure compliance with the applicable regulations and any condition(s) imposed. The permit is subject to revocation for failure to comply with those regulations and any specific conditions that are in effect at the time of inspection.

In obtaining a fire department permit the applicant understands and acknowledges that Santa Monica Fire Department has the right to enter and inspect that for which the permit is issued for compliance with the rules and regulations enforced by the City of Santa Monica. The applicant acknowledges that right and agrees to pay all costs incurred by the City of Santa Monica in securing any judicial writ or inspection warrant to fulfill that right wherein the applicant fails to give consent for inspection. Said costs shall include all personnel time and court costs incurred by the City of Santa Monica to procure any judicial writ or inspection warrant.

Application is made to the Santa Monica Fire Department for inspection and approval of the described operation or activity, which will conform to all applicable standards. No operation or activity requiring a permit will be performed until a Fire Department permit is received. We understand working without approved plans and a permit will result in delays and additional fees.

Applicant(s)/ Representatives Signature

Date

INVESTIGATION & PENALTY FEES

Any work done without approved plans and/or a proper permit is subject to the amount of the original permit fee plus an investigation fee and a penalty fee. The minimum charge for the investigation fee is 100% of the original permit fee. The minimum charge for the penalty fee is 100% of the original permit fee.