



## CITY OF SANTA MONICA

### REGULAR MEETING AGENDA OF THE HOUSING COMMISSION

via teleconference pursuant to Assembly Bill AB 361  
signed by Governor Gavin Newsom.

**THURSDAY, OCTOBER 21, 2021 6 P.M.**

**ATTEND VIA COMPUTER:** <https://primetime.bluejeans.com/a2m/live-event/yuxzsada>  
**OR VIA PHONE:** (415) 466-7000 **PIN:** 5738960 #

*Notice is hereby given that a regular meeting of the Housing Commission will be held at 6 p.m. on Thursday, October 21, 2021, online and via phone for the purpose of conducting the following business:*

*The Housing Commission of the City of Santa Monica, in accordance with City Council, does resolve as follows:*

**In order to safeguard participatory democracy in Santa Monica, all persons attending public meetings in Santa Monica should strive to:**

1. Treat everyone courteously;
2. Listen to others respectfully;
3. Exercise self-control;
4. Give open-minded consideration to all viewpoints;
5. Focus on the issues and avoid personalizing debate;
6. Embrace respectful disagreement and dissent as democratic rights, inherent components of an inclusive public process, and tools for forging sound decisions.

[RESOLUTION]

#### **WAYS TO PROVIDE PUBLIC COMMENT**

If you are interested in providing public comment, there are several ways to participate:

(1) Written public comment. In lieu of oral public comment, the public is strongly encouraged to submit written public comment on agenda items via email to [smhousing@santamonica.gov](mailto:smhousing@santamonica.gov). Written public comment submitted before 12:00 pm on the day of the meeting will be available for online viewing. Please note the agenda item number in the subject line of your written comments.

(2) Oral public comment. Additionally, oral public comment on agenda items can be provided remotely via telephone. When the item you would like to speak on is called, **you can call the following number to make a public comment: (888) 240-2560 and enter Meeting ID: 723936346 followed by # and Passcode: 6086 followed by #.** When it is your turn to make a comment, you will be unmuted and asked to state your name and make your comment. If you miss the public comment period at the beginning of the item, you may need to wait until the end of the item to make your comment.

## **1. CALL TO ORDER**

### **A. ROLL CALL**

## **2. PUBLIC INPUT**

(Public comment is permitted only on items not on the agenda that are within the subject matter jurisdiction of the Housing Commission.)

## **3. ACTION ITEMS**

### **A. 1318 FOURTH STREET AFFORDABLE HOUSING DEVELOPMENT TEAM SELECTION**

Presenter: Housing and Human Services Division Staff

Presentation, discussion, and possible action providing advisory recommendation to City Council regarding the selection of a development team for the City-owned property at 1318 4<sup>th</sup> Street, for the purpose of creating affordable housing, including supportive housing, and ground floor non-residential uses.

[\[STAFF REPORT\]](#) [\[ATTACHMENT A\]](#) [\[ATTACHMENT B\]](#) [\[ATTACHMENT C\]](#) [\[ATTACHMENT D\]](#)

### **B. PROPOSED REVISIONS TO THE FY21-22 ADMINISTRATIVE PLAN**

Presenter: Housing and Human Services Division Staff

Presentation, discussion, and possible action providing advisory recommendation to City Council regarding proposed revisions to the 2021-2022 Administrative Plan to implement the new Emergency Housing Voucher program and two other minor revisions. [\[STAFF REPORT\]](#)

[\[SUMMARY OF CHANGES\]](#) [\[REDLINED CHAPTERS\]](#)

### **C. HOUSING COMMISSION MISSION STATEMENT, BYLAWS, AND RULES OF ORDER**

Discussion and possible action regarding the Housing Commission mission statement and bylaws, and review of Robert's Rules of Order components. [\[MISSION STATEMENT\]](#)

[\[PROPOSED EDITS TO MISSION STATEMENT\]](#) [\[RULES & PROCEDURES\]](#)

### **D. CITY COUNCIL MANDATED PROCEDURAL CHANGES**

Review and discussion, and possible action, regarding Resolution 11337, Resolution 11338, Rules of Order, and the updated meeting announcement notice, cancellation notice, agenda template, and minutes template.

[\[RESOLUTION 11337\]](#) [\[RESOLUTION 11338\]](#) [\[RULES OF ORDER\]](#) [\[AFFIDAVIT OF POSTING\]](#)

[\[CANCELLATION NOTICE\]](#) [\[AGENDA TEMPLATE\]](#) [\[MINUTES TEMPLATE\]](#)

### **E. ELECTION OF SECRETARY**

Discussion and possible action regarding electing a Housing Commission Secretary.

## **F. WORK PLAN**

Discussion of annual work plan and potential priorities, and possible action setting long-range agenda and work plan. [[HANDOUT](#)]

## **4. HOUSING MANAGER'S REPORT**

Update on any City Council agenda items and administrative issues related to affordable housing.

## **5. CHAIR/COMMISSIONER'S REPORT**

Information on housing issues, recent or future City Council actions, other City Commissions, and issues affecting housing in the City of Santa Monica.

## **6. ADJOURNMENT OF THE HOUSING COMMISSION**

No other business will be conducted at the Meeting.

Any documents produced by the City and distributed to a majority of the Housing Commission regarding any item on this agenda will be made available on the Santa Monica Housing Division website: [santamonica.gov/housing-commission](http://santamonica.gov/housing-commission). Please note that this agenda is subject to change up to 24 hours prior to the scheduled meeting. We encourage you to check the agenda 24 hours prior to the meeting.

### **CLOSED CAPTIONING**

Meeting participants using the BlueJeans Desktop App can turn on automated Closed Captions (subtitles) from the Settings tab.

- Real-time captions appear at the bottom of the participant's Desktop App (may take 4-5 seconds to start).
- Only the participant who enabled the setting will see the closed captions (does not impact other participants).
- Closed captioning does not depend on recording (recording can be on or off).
- Please note: Closed Captioning is not yet supported when playing a video



The meeting place is wheelchair-accessible. If you require any special disability related accommodations (i.e. sign language interpreting, access to an amplified sound system, etc.), please contact the Housing Division at (310) 458-8702 at least 72 hours prior to the scheduled meeting.

Translation services available upon request. Please contact the Housing Division at (310) 458-8702 at least 72 hours prior to the scheduled meeting.