



MINUTES
HOUSING COMMISSION
SPECIAL MEETING
CITY COUNCIL CHAMBERS
1685 Main Street, Room 250
Santa Monica, CA 90401
Wednesday, January 31, 2024
6:00 PM

Call to Order

Chair Gray called the meeting to order at 6:10 p.m.

Roll Call

The following persons were recorded in attendance by the Recording Secretary:

Present: Commissioner Analise Wells (left at 8:20 PM), Commissioner Dominic Gomez, Commissioner Gail Gordon, Commissioner Peter Borresen, Vice Chair Theresa Marasco, Chair Gray

Also present: Patrick Komesu (Senior Administrative Analyst), Ivette Gomez (Staff Assistant III)

Please note that Agenda Items may be reordered during the meeting at the discretion of the body. **Housing Commission will vote tonight on a motion to move general Public Input (Item 1) to the end of the meeting and to move Public Input on Special Agenda Items (Item 2) to take place at Item 3d.**

Chair Gray recommends having general Public Input (Item 1) moved to the end of the meeting and Public Input on Special Agenda Items (Item 2) moved to Item 3d. Adjust the time limit for Public Input to 2 minutes and the time limit for questions under item 3 to 1 minute.

Motion moved by Commissioner Gomez, seconded by Vice Chair Marasco.

Voice vote, motion passes unanimously.

1. **Public Input:** Public input is permitted only on items not on the agenda that are within the subject matter jurisdiction of the body. State law prohibits the body from taking any action on items not listed on the agenda, including issues raised under this agenda item.
2. **Public Input (Agenda Items Under SPECIAL AGENDA ITEMS Only)**
3. **Special Agenda Items**
 - a. Housing Commission Housing Voucher Town Hall Introduction
 - i. Welcome
 - ii. Announcements
 - iii. Background
 - iv. Overview
 - v. Disclaimers
 - vi. Resources
 - vii. Questions
 - b. Overview of Housing Choice Vouchers
 - i. Purpose
 - ii. Administration
 - iii. Stakeholders
 - iv. Voucher Types
 - v. Questions
 - c. Myths and Facts about Housing Choice Vouchers
 - i. Voucher Basics
 - 1) Qualifications
 - 2) Waiting List and Priorities
 - 3) Voucher Unit Size
 - 4) Payment Standards
 - 5) Questions

- ii. Finding a Unit or Tenant
 - 1) Rental Listings
 - 2) Discussions Between Property Owners/Managers and Prospective Tenants
 - 3) Rental Applications
 - 4) Request for Tenancy Approval (RTA)
 - 5) Santa Monica Housing Authority Inspections
 - 6) Signing a Lease
 - 7) Questions
- iii. Tenancy
 - 1) Important Documents
 - 2) Rights, Responsibilities, and Consequences
 - 3) Questions
- iv. Ending Tenancy
 - 1) Causes
 - 2) Rights and Responsibilities
 - 3) Questions
- d. Public Comments

Members of the public commented on special agenda items.

- e. Recommendations
 - i. Overview of Previous Input
 - ii. Discussion to Summarize New Input

Members of the public commented on various Housing issues.

Adjournment

Chair Gray adjourned the meeting at 10:04 PM

Attest:

Approved:

(Name)

(Name)

Secretary

Chair